

Coláiste na Sceilge Board of Management Meeting

held on

Thursday, 14th April 2016

In

Coláiste na Sceilge



BORD OIDEACHAIS
AGUS OILIÚNA CHIARRAÍ
KERRY EDUCATION
AND TRAINING BOARD

In Attendance: Mr. Liam McGill, Mr. Pat Lyne, Ms. Mary Sugrue, Cllr. Damien Quigg, Mr. Denis Cournane, Ms. Margaret McCormack, Ms. Bríd Moran, Cllr. Norma Moriarty.

Apologies: Ms. Cora Conway, Ms. Mairéad Ní Mhathúna

In Attendance: Mr. John O'Connor, Principal, Ms. Ann Marie Killen, Deputy Principal

The meeting commenced at 5 o'clock

Agenda Item: No. & Heading	Decision Made	Action By:	Deadline
1. Welcome	Mr. Liam McGill, Chairperson, welcomed members of the Board and thanked them for their support.		
2. Minutes of previous BOM meeting	The Minutes of the Board of Management of 4 th February 2016 were adopted having been proposed by Cllr. Damien Quigg and seconded by Mr. Pat Lyne.		
3. Matters Arising			
4. Correspondence			

**5.
Principal's
Report**

Mr. Denis Cournane asked what is SSE?

- Literacy
- Numeracy,
- Positive Behaviour Management
- Monitor progress and set targets

Ms. Mary Sugrue asked if teachers were involving in SSE? The Principal confirmed that yes, teachers are engaging.

The Principal said matters are arising with ASTI directive preventing ASTI teachers attending JCT training.

Ms. Margaret McCormack asked if the provision of extra tuition & extracurricular activities is voluntary. The Principal acknowledged that it was voluntary.

The Board commended staff for extra-curricular tuition/activities provided to the students.

Cllr. Damien Quigg asked if the Board of Management could raise the level of extra tuition/extra-curricular provided to Kerry ETB.

The Principal outlined that the teaching of Maths needed additional time and this wasn't available on the timetable. He said that due to a large course provided there was no additional time to teach the subject.

Mr. Denis Cournane asked how many 6th class students were doing the Irish classes on Saturday mornings.

The Principal said there were between twenty-five to thirty students doing these classes.

The Principal will send an email to Cllr. D. Quigg to address these issues to the Board of Management Kerry ETB and he will circulate it to Cllr. N. Moriarty and Cllr John Francis Flynn

<p>6. NBSS</p>	<p>As per Principal's Report.</p> <p>On 14th March the NBSS met with Mentors, Positive Behaviour Strategy Team, Principal and Deputy Principal.</p> <p>NBSS work with SEN to support students from as early as possible and identify the need.</p> <p>Mentors - contact parents and help develop a holistic approach.</p>		
<p>7. Student Care</p>	<p>The Principal raised care issues with the Parents Association.</p> <p>Rugby for Boys and girls - there has been an enthusiastic uptake and its proving beneficial to students' wellbeing.</p> <p>Supervision required on extracurricular/out of school events.</p> <p>New vetting forms should speed up process of facilitating parental supervision at such events.</p> <p>Cllr. D. Quigg said he was in favour of sport to counteract the obesity problem and to promote mental health.</p> <p>Ms. B. Moran said coaching needs to be a paid position as it is so demanding of teacher time.</p> <p>South West Counselling were invited to speak to 2nd years, 3rd years and seniors.</p> <p>High level of boys accessing pornography in 2nd and 3rd years.</p>	<p>The Principal proposed to send a parent and a teacher on an outing to minimise disruption to teaching and learning.</p> <p>A meeting organised by South West Counselling for</p>	

	<p>Underage drinking high also.</p> <p>The Pioneer Association are keen to help.</p> <p>Ms. B. Moran - nutritionist to talk to all clubs.</p> <p>Cllr. D. Quigg asked if Coláiste na Sceilge could access sporting coaches under various schemes.</p> <p>Leader - possibility to look for funding for coaches (South Kerry Partnership).</p>	<p>parents of 2nd & 3rd year students for Monday, 18th April.</p> <p>Ms. B. Moran to ask basketball, rugby and football clubs to look at funding for coaches at CNS.</p>	
<p>9. QQI/PLC Courses for 2016/2017</p>	<p>Coláiste na Sceilge has applied for Sport & Recreation Level 5 Tourism & Business Level 5 Tourism & Business Level 6 with a parallel award for local and regional guiding.</p> <p>Potentially regional and local guiding will run out of Kerry ETB in Tech Amergin, Waterville and not Coláiste na Sceilge.</p> <p>We struggle to get numbers.</p> <p>The Principal said PLC courses have to benefit the local area.</p>	<p>Cllr. D. Quigg said the Laune Mountaineering Club who are fifty years in existence this Autumn could be</p>	

		met or sent promotional material as could Mountaineering Ireland.	
10. Child Protection			
11. Policy Review	<p>The Kerry ETB <u>Data Protection Policy</u> was ratified having been Proposed by Mr. P. Lyne Seconded by Ms. M. McCormack.</p> <p>Some recommendations were made</p> <p>Coláiste na Sceilge <u>Medical Policy</u></p> <p>Appendix 1 - Signature of GP</p> <p>Ms. M. Sugrue said that health insurance number of child be put in the box. GP's signature added.</p> <p>The medical policy was Proposed by Mr. D. Cournane and Seconded by Mr. P. Lyne.</p> <p><u>School Tour Policy</u> having been adopted was Proposed by Mr. P. Lyne and Seconded by Cllr. D. Quigg.</p> <p><u>Child Protection Policy review.</u> A check list was conducted by Mr. L. McGill.</p> <p>The Child Protection Policy was Proposed by Mr. P. Lyne and Seconded by Mr. D. Cournane.</p>		
	As per Principal's Report.		

<p>12. Anti-Bullying update</p>	<p>Year Head's carry out a Sociogram twice a year including after Christmas.</p> <p>Ms. Bríd Moran asked if the counter bullying boxes were successful.</p> <p>The Principal - The Sociogram is the most useful tool to identify bullying</p> <p>Mr. L. McGill - Year Heads noted that matters arising from the Soicogram and issues are dealt with as they arise.</p>		
<p>13. School Maintenance Plan update</p>	<p>As per Principal's Report.</p> <p>Spray briars behind goals posts</p> <p>Heating system</p> <p>Sewage</p> <p>IT Eireann. ICT plan - cables, router, servers, switches</p>		
<p>14. Health & Safety & Risk Management update</p>	<p>As per Principal's report</p> <p>Football pitch fertilised.</p> <p>Parents driving onto school grounds</p> <p>"School Slow" sign</p> <p>Zebra crossing</p> <p>HPV Vaccines</p>	<p>Principal to contact County Council about 'School Slow' signs</p>	
<p>15. Financial Report</p>	<p>School bus</p> <p>Cllr. D. Quigg asked if Coláiste na Sceilge need to buy a bus e.g. thirty-two seater. Who would drive the bus? Community Employment Scheme?</p> <p>Mr. D. Cournane identified issues about maintenance, upkeep, insurance, wear and tear and related issues if we owned our own bus</p>	<p>Cllr. D.Quigg will raise the necessity of a Kerry ETB Travel Budget for Coláiste na Sceilge given our great distance from events.</p>	

	<p>and balanced this against the good will from bus providers who offer reasonable rates.</p> <p>Parents Association - Race Night organised for Thursday, 28th April 2016.</p> <p>Mr. P. Lyne thanked the Principal and Mr. L. McGill for their help.</p> <p>Ms. B. Moran suggested that the Parents Association were finding it difficult to generate sellers from parents. There are no representatives in parts of the area.</p> <p>Prize for student who sells the most.</p> <p>Full and half cards.</p> <p>Lots of sponsorship received.</p> <p>Mr. L. McGill acknowledged the work of the Parents Council and Mr. P. Lyne in the fundraiser.</p> <p>5K Run - funds was for sport Race Night - funds for IT in Coláiste na Sceilge.</p> <p>Mr. L. McGill - website used to promote the events.</p>	<p>Students Council and Transition Year students will sell cards for the Race Night.</p> <p>Ms Mary Sugrue suggested that the school identify the reason for the fundraiser on the collection card.</p>	
<p>16. Student Council Report</p>			
<p>17. Staff update</p>	<p>Mr. L. Egan, Chaplain to seek permission to research the transition of our students from primary to secondary school.</p>		

	<p>On line questionnaire and letter to parents. Comment to be signed by parents.</p> <p>The Chaplain proposed a Prayer Room be created in Coláiste na School. Ms. M. Sugrue said this was a good idea. Log cabin proposed by Chaplain. But Ms M McCormack felt that the location needed to be in a suitable location inside the building.</p> <p>Fund raising</p> <p>Cllr. D. Quigg said Coláiste na Sceilge should go to local businesses and ask them to advertise on website and company pays to advertise on school site.</p> <p>Ms. B. Moran asked how Coláiste na Sceilge could engage with past pupils for fund raising.</p> <p>Invite famous person to come back.</p> <p>Alumni set up.</p> <p>Race Night cards are to be returned by Monday, 25th April 2016.</p>	<p>Cllr. D. Quigg to give link to website to Mr. L. McGill.</p> <p>Mr. L. McGill will ask fund raising committee to look at the suggestions made by the Board.</p> <p>Ms. N. Moriarty suggested subs committee - retired teachers.</p> <p>Ms. B. Moran will ask Mr. Michael Donnelly, previous Coláiste na Sceilge Principal, if he would like to get involved.</p>	
<p>18.</p>			

<i>Agreed Meeting Report</i>			
<i>19. AOB</i>			
<i>20. Date & time of next meeting</i>	The date for the next Board of Management meeting is 5 p.m. on Thursday, 2 nd June 2016.		

This concluded the business of the meeting.

Minutes prepared by: Mr. John O'Connor, Principal. Date: April 2016

Minutes proposed by: Cllr. D. Quigg Seconded by: Mr. P. Lyne

Signed by Chairperson _____ Date: _____