

Coláiste na Sceilge Board of Management Meeting

held on

Tuesday, 4th February 2016

In

Coláiste na Sceilge



BORD OIDEACHAIS
AGUS OILIÚNA CHIARRAÍ
KERRY EDUCATION
AND TRAINING BOARD

In Attendance: Mr. Pat Lyne, Ms. Bríd Moran, Ms. Mary Sugrue, Ms. Cora Conway,
Mr. Liam McGill, Ms. Margaret McCormack

Apologies: Mr. Denis Cournane

In Attendance: Mr. John O'Connor, Principal, Ms. Ann Marie Killen, Deputy Principal

The meeting commenced at 5 o'clock

Agenda Item: No. & Heading	Decision Made	Action By:	Deadline
1. Welcome	Mr. Liam McGill, Chairperson, welcomed members of the Board and thanked them for their support.		
2. Minutes of previous BOM meeting	The Minutes of the Board of Management of 17 th October 2015 were adopted having been proposed by Mr. Pat Lyne and seconded by Ms. Bríd Moran.		
3. Condolences	N/A		
4. Correspondence	No Correspondence		
5. Principal's Report	Ms. Bríd Moran asked if numbers of parents attending Information Evenings had increased. The Principal said they had.		

	Answer for Cancer Project was €900 and not €500 as stated in the report.	Principal will add Southern Gaels to the Principal's report	
6. Financial Report	Finances were discussed		
7. NBSS	<ul style="list-style-type: none"> • The Principal outlined the changes the school was experiencing as a result of engaging with the NBSS • Extra tuition for students • In class support for students • Training of Check and Connect Mentors who also contacted the parents. They touch base with the students once a week • The SEN department have been given extensive training. Assist students with their many challenges. • Ms. Ann O'Dwyer, Education Officer, Kerry ETB, has also met the NBSS. • The Positive Behaviour Strategy Team – are working on a be on time audit. They are assessing data currently. <p>Mr. Liam McGill showed the Board of Management posters of work done to date. Mary Sugrue asked if the Strategy Team would link with the Student Council.</p> <p>Mr. Liam McGill explained that the strategy team were working with Maths department -numeracy element. Distances between locations would be measured and more digital clocks on display to foster the Be on Time culture.</p>		
8. Commemorating 1916 at Coláiste na Sceilge	<ul style="list-style-type: none"> • We sent a representation to Waterford for the T F Meagher celebration last year where we received the Tricolour. • Staff and students organising events for Proclamation day, March 15, 2016. • Kerry ETB co-ordinating event in April. • Flag on stage 		

	<ul style="list-style-type: none"> • Portraits of signatories around the school • Dr. Tim Horgan – History visit • Ms. Mary Sugrue – Heritage Iveragh Tech Amergin, Waterville – March 12th • Mr. Patrick Lyne explained that the school would send students to a range of Kerry ETB events including: public speaking essay composition art music drama – unconfirmed <p>Ms. Bríd Moran – wondered if we had access to 1916 sketch e.g. The Principal to talk to Ms. Gloria O’Driscoll re this.</p> <p>Mr. Pat Lyne asked if the school will do an event.</p> <p>The Principal said that Coláiste na Sceilge would run a range of events on 15th March, Proclamation Day.</p>	<p>The Principal to ask ***** if we have a 1916 play to enter.</p> <p>1916 Committee to finalise details of the Day’s events.</p>	
<p>9. Child Protect</p>			
<p>10. Policy Review</p>	<p>Ms. Mary Sugrue – asked if all staff receive Restorative Justice (RJ) training. The Principal said all staff receive training. Kerry ETB do this as part of new staff induction annually.</p> <p>The Principal shared the Student Council’s recommendations regarding the Review of the Anti-Bullying Policy with the BOM. Re P4 the students recommended the line beginning “The Look” should include ‘negative body language aimed at belittling or intimidating somebody’</p> <p>Ms. Bríd Moran was impressed at how well the students considered this policy.</p> <p>Under examples of Cyber bullying the student council believed ‘Yik Yak ‘should be added</p>		

	<p>Point 4 on P5 The student Council wanted to include students as someone to go to if a student was bullied. Ms. Margaret McCormack and Ms. May Sugrue said it was too great a responsibility to give to a fellow student.</p> <p>Ms. Bríd Moran asked if there were anonymous boxes for students to report bullying. The Principal said there were.</p> <p>P11 - The BOM decided to leave the reference to Sexual harassment unchanged.</p> <p>P12 – Appendix 1 – The Sociogram. Students Asked if it should be conducted once a term. The Principal said The policy was conducted twice a year and we can conduct another one if the need arises.</p> <p>P14 - Appendix 2 Bullet point 3 – students keen to display key Respect messages.</p> <p>Ms. Mary Sugrue pointed out that Internet Safety Day was Feb 9th.</p> <p>Mr. Liam McGill has ordered “Lockers”, the secondary school pack from Webwise on Internet safety.</p> <p>Ms. Bríd Moran said it was a good idea to discuss social media.</p> <p>Page 16 – The Student Council wondered if the reference to Traveller Community had too much of a stigma.</p> <p>Ms. Mary Sugrue said the Board of Management should leave it as it is and this was agreed.</p> <p><u>The Acceptable Use of the Internet Policy</u></p> <p>Ms. Bríd Moran would like Facebook added as schools are using a FB account.</p>	<p>The Antibullying Policy was adopted having been proposed by MS Brid Moran and Seconded by Mr. Pat Lyne</p> <p>The Acceptable Usage Policy was adopted</p>	
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	<p>Students more interested in the internet. Ms. Mary Sugrue asked about safety for students and teachers.</p> <p>Admissions Policy Ms. Mary Sugrue – spelling of Scoil Saidhbhín</p> <p>Mr. Liam McGill –Technical Drawing change to DCG.</p> <p>Mr. Liam McGill – acknowledged the work put into the document by Ms. Ann Marie Killen.</p>	<p>Mr Pat Lyne proposed and seconded by Ms Mary Sugrue</p> <p>Admissions Policy was proposed by Mr Pat Lyne and seconded by Ms Margaret McCormack.</p>	
<p>11. Anti-Bullying update</p>	<p>The Anti-Bullying policy was adopted having been proposed by Ms. Bríd Moran and second by Mr. Pat Lyne.</p>		
<p>Agenda Item: No. & Heading</p>	<p>Decision Made</p>	<p>Action By:</p>	<p>Deadline</p>
<p>12. School Maintenance Plan update</p>	<p>As per Principal’s Report.</p> <ul style="list-style-type: none"> • Summer works – internal • External lighting • Benches removed to allow more circulation space in W Corridor and replaced with a bag wrack. • Netting for the pitches will require a pulley system and costs are approx. €5000.00 • Mary Sugrue asked if any clubs were contributing to the use of the facilities. The Principal said that the Basketball Club were paying rent. Brid Moran said that there were 177 players from 9 yrs of age to senior level and said that this familiarity with the school helped students transfer better into 1 year as they met so many other new students and knew the building. 	<p>Principal</p> <p>Ms Brid Moran Proposed a fund raiser to raise money for netting.</p>	<p>?</p>

	<ul style="list-style-type: none"> Pat Lyne asked if we had measurements of the size that was required. 		
13. Health & Safety & Risk Management update	As per the principal's report		
14. Additional Board of Management members	<p>Mr Liam McGill proposed Máiréad Ní Mhathúna. Máiréad is Involved in business radio and film as a researcher and presenter. She is involved in many Irish language initiatives including working with Kerry ETB.</p> <p>Ms. Cora Conway said it was good to have neutral, independent business people.</p> <p>Ms. Margaret McCormack said that the Board would need someone local who can attend.</p> <p>Mr. Pat Lyne said some organisations wanted to make a rule that every organisation should have people under forty-five on their committees.</p> <p>Ms. Margaret McCormack said it would be important that the Board could engage with the proposed person.</p>	<i>The BOM agreed that Liam McGill would approach Mairead to see if she was interested in joining our BOM</i>	
15. Parents Council Report	<p>1 Mr. Pat Lyne is the new Chairperson of the Parents' Council.</p> <p>2 Race Night – the Council are liaising with Mr. Liam McGill to get teachers to help out.</p> <p>3 Mr. Pat Lyne – gave feedback from Kerry ETB Parents Forum discussion on a one hour timetable.</p> <ul style="list-style-type: none"> One hour timetable – working very well in Kenmare 80% of students supported it after three months Most teachers in favour Half-day on Friday Fewer students missing classes Cut down aggro at lunchtime – half an hour Students bring fewer books to school improve attendance Teacher teaches fewer classes 	<i>Mr Liam McGill to organise teachers to become involved in Race Night</i>	

	<p>General consensus from parents that it was a good idea.</p> <p>Ms Margaret McCormack and Ms Mary Sugrue suggested it could be trialled and reviewed.</p> <p>Mr Liam McGill -it cuts down on the volume of homework</p> <p>4 Mr Pat Lyne said that Maria O’Brian gave an input on healthy lunches</p> <p>The Principal said that TYs engaged very well with Mark Doe on nutrition and healthy cooking recently. Mark spent a full day with TYs</p>		
<p>16. Student Council Report</p>	<ul style="list-style-type: none"> • Make a Change Box in place. • Reviewed policies including Anti-Bullying Policy. • Student Council told classes about make a Change Box. • Fundraise for picnic benches and sport by holding a disco. • Committee to price sturdy picnic benches. <p>The Principal suggested that the benches could be made from Pallets e.g. Eco Eye</p> <p>Ms Mary Sugrue suggested that as featured on Nationwide – the school could develop a culture of Friendship benches/ buddy benches. A student sits on the bench to indicate they needed support.</p> <p>Ms. Mary Sugrue said links should be made with the Men’s Shed.</p> <p>Mr. Liam McGill thanked the Students Council for their efforts.</p>		
<p>17. Staff update</p>	Nothing to report		
<p>18. Agreed Meeting Report</p>			
<p>19. AOB</p>	<p>1 Ms. Bríd Moran proposed that the BOM agendas, information and Minutes be emailed to Board of Management members.</p> <p>Ms. Mary Sugrue – members should email back suggestions/amendments.</p>	<p>All correspondence relating to the BOM will be sent out in email</p>	<p>For Next meeting 7/4/16</p>

		format only (Principal)	
20. Date & time of next meeting	The date for the next Board of Management meeting was fixed for Thursday, 7 th April 2016 at 5 o'clock.		

This concluded the business of the meeting.

Minutes prepared by: Mr. John O'Connor, Principal. Date: February 2016

Minutes proposed by: Seconded by:

Signed by Chairperson _____ Date: _____